

How the money will be spent?

The following budget for 2015 gives an idea how the money is spent.

	Details of Budget	Projects	Programs	Administration	Total
1	Human Resources Costs	1,944,000	1,200,000	360,000	3,504,000
2	Bank Charges			6,000	6,000
3	Audit and Annual Report			60,000	60,000
4	Rent and Office Maintenance	52000	273,212		325,212
5	Electricity	48,000	48,000		96,000
6	Internet	30000	30000		60,000
	Overhead Expenditure	2,074,000	1,551,212	426,000	4,051,212
1	Stationary	15,000	15,000		30,000
2	Phone	30,000	30,000		60,000
3	Equipment Maintenance	36,000	24,000		60,000
4	Travel and Transportation	24000	24,000		48,000
5	Postage	12,000	12,000	120,000	144,000
6	Staff Welfare	24000	12000		36,000
7	Promotion		18,000		18,000
8	Magazines, Newspapers	5,000			5,000
9	Newsletter			20000	20,000
10	Publications - Information Science	160,000			160,000
	Program Costs	306,000	135,000	140,000	581,000
1	Computers (4)	240000			240,000
2	Hard Disks (12)	288000			288,000
3	Pen Drive (2)	5000			5,000
	Capital Costs	533,000	0	0	533,000
	TOTAL BUDGET FOR 2015	2,913,000	1,686,212	566,000	5,165,212

Noolaham Positions 2015	Proposed Salary/ Contract	No	annual 2015	Administ ration	Program	Projects
Chief Program Executive	45000	1	540000		540000	
Technology Officer	30000	1	360000		360000	
Digital Library Officer	25000	1	300000			300000
Researcher	25000	1	300000			300000
Digital Archiving Officer	22000	1	264000			264000
Digital Archiving Assistants	15000	3	540000			540000
Digital Library Assistants	15000	3	540000			540000
Communication Officer	25000	1	300000		300000	
Administration and Finance Officer	30000	1	360000	360000		
Total		13	3504000	360000	1200000	1944000

Why this much is needed to sustain?

About 70% of the expenses are towards employees.

- The Chief Program Executive (CPE) is in charge of all the Programs and manages the projects and employees.
- The Technology Officer maintains the web applications, servers and equipment.
- The Digital Library Officer is in charge of the Digital Library and Reference services
- Digital Archiving Officer maintains the admin metadata databases and backup copies of all digital assets of the organization.
- The Digital Archiving Assistants (3) and Digital Archiving Assistants (3) are engaged in digitization of new documents and adding them in the Digital library and archiving them.
- The Communication Officer liaises with the community to get more resources and information sources.
- And the Researcher conducts various small scale research work and documentation activities.
- The Finance and Admin Officer is in charge of the accounts and overall administration of the organization.

The other 30% expenses are self-explanatory in the budget. We maintain two offices: one rented office in Colombo and a rent-free house provided well-wisher. The rent, maintenance expenses and utility expenses are paid monthly. As we keep a number of backups of our digital assets, the hard disk costs substantial and we replace about 4 computers each year.

Our Accounts are audited by and Annual reports are published as well. A newsletter is published quarterly. We publish a small number of booklets and DVDs in relation to the Information Services we provide as well. Postage expenses are towards updating all our stakeholders with the newsletters, thanking letters, Annual Reports etc.

How to Donate?

You may send money directly to the following bank account number.

Bank account in Sri Lanka	Bank Account in United Kingdom
Account Name: Noolaham Foundation Account Number: 1100063121 Bank: Commercial Bank (Wellawatte Branch), Colombo, Sri Lanka Swift code: CCEYLKLX	Account Name: Noolaham UK Limited Sort Code: 207291 Account Number: 30926124 Bank: Barclays Bank Leicester LE87 2BB

Donations can be sent through **PayPal** as well.

You may also contact one of our coordinators and send the money through them so that any transaction costs (such as PayPal or money transfer commissions) will be minimized.

Fund Raising Coordinators

Country	Coordinator	Contact
Sri Lanka	Seran Sivananthamoorthy	seran1990@gmail.com
United Kingdom	Bharaneetharan J	jbharane@gmail.com
Canada	Natkeeran L Kanthan	natkeeran@gmail.com
Australia	Kopinath Thillainathan	kopinath@gmail.com 0433618708
Norway	Sanjayan Selvamanickam	adsayaa@gmail.com
USA	Piratheepan Paramanathan	pratheep@gmail.com
Switzerland	Babu Poopalapillai	poopalapillai@besonet.ch